



William Hildyard Church of England  
Primary & Nursery School PTA

**Minutes of Committee Meeting  
Held on Tuesday 11th June 2024  
7.30pm at The Vine**

Item	Action
<p><b>Present:</b> Kirsty Mitchell (Chair), Amanda Vickers (Treasurer), Philippa Simpson, Joan Rear, Kimberly Smith, Rebecca Pasqualino</p> <p><b>Apologies Received:</b> None (all present)</p>	
<p><b>Minutes of General Meeting held on Monday 23<sup>rd</sup> April 2024:</b> Agreed as a true record of the meeting.</p>	
<p><b>Past Events:</b></p> <p><b>Spring Fayre Wednesday 22<sup>nd</sup> May</b> – weather was disappointing, but this isn't something we could control, so had to be held in the school hall. We were grateful for the number of staff helpers we had, (which was most members of staff). We would not have been able to go ahead without this support. It was felt that the footfall was much lower than previous years, having been held on a Wednesday night instead of a Friday. Some parents said they couldn't attend with their child due to clubs and others were heard to say they "had forgotten". Only £274 was raised. (Last year, held on a Friday after school, again in the hall due to poor weather, raised £590).</p>	
<p><b>Forthcoming Events:</b></p> <p><b>Marvellous Men Gift Stall – Friday 14<sup>th</sup> June 2024</b> Amanda and Kirsty have the gifts between them. There was a slight issue with the letter going out in so far as the school thought they had sent it, but a glitch in the system meant it hadn't actually gone. This has now gone out. Amanda has stickers and some bags, still needs to buy labels for the children to write on. Helpers so far – Kirsty, Philippa (from 1.30pm), Anna and Amanda. Amanda is going to ask Claire if she'd like to help too.</p> <p><b>Summer Raffle – due to launch Monday 17<sup>th</sup> June.</b> Philippa has been offered around 12 prizes so far. Will be drawn on Friday 5<sup>th</sup> July. Poster is needed which Kirsty will sort</p> <p><b>Bag2School Clothing Collection- Wednesday 10<sup>th</sup> July</b> Some of the bags are already in school and we have some more due to be delivered. Philippa needs the email address to arrange for next year's collection dates. Amanda will see if she can find this.</p> <p><b>Leavers Disco, Fish and Chips – Thursday 18<sup>th</sup> July.</b> Disco has been booked for a while. Philippa is going to check with the DJ that this is still ok. Joanne is going to sort the fish and chips. Amanda reported the leavers books are in the process of being produced, including the extra one for the new starter in year 6. Glowsticks, nail varnish and tattoos are in Amanda's loft. Kirsty will sort helpers</p>	<p>Amanda</p> <p>Kirsty Philippa</p> <p>Philippa Amanda</p> <p>Philippa Kirsty</p>

<p><b>Future Events:</b></p> <p><b>Christmas Cards</b> Classfundraising was the company used for the tea towels and this ran fairly smoothly, so we have decided to try them for the Christmas cards too. This needs to be started in early September really, so Kirsty is going to request the packs now so we have them ready for the new academic year.</p> <p><b>Christmas Fayre</b> – aiming for Friday 6<sup>th</sup> December. It had been mentioned if we could do this straight from school, but this would not allow time to set up in the classrooms that we also use, and would also limit the number of helpers. It would also mean that Santa’s Elf helper would not be able to attend. We have tried to find a compromise by moving it to 5-7pm. Philippa is happy to sort the Christmas raffle along side this.</p> <p><b>Future Bags2school Dates</b> Philippa is happy to sort this. Amanda is going to see if she can find the email address for them.</p> <p><b>Set Dates/Events for 2024/2025 Academic Year</b> – Kirsty would like to run a “Wonka Bar” event and thought it may be good to do this in September to tie in with Roald Dahl Day (13<sup>th</sup> September). This works in a similar way to a raffle, with the children buying a bar of chocolate and inside some are a golden ticket to win a bigger prize.</p> <p>Rainbow Hamper Raffle – children can come to school in non-uniform in return for donating a raffle prize of a certain colour. Colours to be allocated to classes. These are then raffled off.</p> <p>Frozen Friday – selling ice lollies/ice poles after school on a hot day. The posters are already done for this, just need dates adding.</p> <p>Change the rules day – the children pay a fee to change the rule, so could come with nail varnish, bright socks, messy hair etc</p> <p>Film night – run straight from school near Christmas time, with the option to bring pyjamas.</p>	<p>Kirsty</p> <p>Philippa Amanda</p>
<p><b>Other Matters:</b></p> <p><b>Mud Kitchen for Y1 &amp; Y2</b> Now on hold awaiting to see which staff members are teaching which years in September.</p> <p><b>PTA Newsletter</b> Kirsty has written this and it has been sent to school for approval.</p> <p><b>Tea Towels</b> Remaining stock to be sold at £2 each in a Summer Sale on the Facebook Pages. Kirsty will sort this as they are currently stored at her house.</p> <p><b>Pre-Loved School Uniform</b> Currently stored at Philippa’s. Going forward, we will only accept items with the school logo on as these seem the only popular items. Ideally needs to be stored at school somewhere so they have easy access.</p>	<p>Kirsty</p>

<p><b>Environment Area Update</b> Amanda's Dad has spent a lot of time in the area over the last couple of weeks, pressure washing the seating area and replacing rotten panels. The decking area still needs attention before it is safe for the children to use. The Rotary have offered £250 towards this. Amanda is going to suggest to Joanne she approaches Deeping United Charities as well as they have helped us out before with the trim trail.</p> <p><b>PTA Bank Account</b> Barclays have been really awkward about adding Kirsty as a signatory to the account. The process was started before Christmas and should have been sorted within 2 weeks. The lady Amanda spoke to recently recommended that a formal complaint be put in, which should be acknowledged within 48 hours. It took 2 weeks for the acknowledgement to come through and the issue still isn't rectified. It was agreed we will look at changing the account to Co-op Community Account. Kirsty and Amanda need to get together to apply for this over summer. It would be good to have it in place before we start back in September. Amanda warned of the implications of having to notify everyone that has the account at the moment, such as Easyfundraising, Parentkind, etc, but hopefully Co-op would be able to assist with this as part of a switching process.</p>	<p>Amanda</p> <p>Kirsty Amanda</p>
<p><b>Treasurers Report: Accounts &amp; Expenditure:</b> Amanda advised we had recently paid for additional Dojo prizes as well as £699 for new writing scheme books for school. Income:£4215.42 Expenses: £2673.37 Committed Expenditure:£676.86 Funds Available minus Committed Expenditure: £5,915.51 (this figure does not take into consideration the bookcases we have been asked to fund which are likely to be around £2,400)</p>	
<p><b>Any Other Business:</b></p> <p><b>PTA Information Leaflet for new starters</b> – we had a look at the current brochure that is issued to new Reception parents in their packs and decided it was too “wordy” and would benefit from being more of a poster. Kirsty is going to look at producing something on Canva for this.</p> <p><b>St Georges PTA</b> – The Chair of St. Georges PTA has reached out to us to see how we run things. It was agreed it would be good for us all to get together to share ideas. Amanda will arrange this.</p> <p><b>Haribo</b> – Amanda advised we currently have over 100 packets of Haribo we were saving for the school disco, but they currently have a BBE date of 13/7/24 and the disco isn't until 18<sup>th</sup> July. Although it is not likely they would have “gone off” in this time, we don't feel morally right selling them to children past date. It was suggested we tape them to some of the Father's Day gifts as a bonus.</p>	<p>Kirsty</p> <p>Amanda</p>
<p><b>Date &amp; Time of Next Meeting:</b> Tuesday 10<sup>th</sup> September, 2024, 7.30pm at The Vine, Market Deeping (Kirsty will message Helen to book Trotters)</p>	<p>Kirsty</p>
<p><b>Meeting closed</b> at 9.04pm</p>	